



ROYAL LIVE OAKS ACADEMY

OF THE ARTS AND SCIENCES CHARTER SCHOOL

1398 Church Road, P.O. Box 528, Hardeeville, SC 29927

Phone: (843) 784-2630 • Fax: (843) 784-2623 • www.rloacs.org

RLOACS Board Meeting

Meeting Minutes August 15, 2017

Present: Dr. Rob McBrayer, Chair; Kelli Boniecki- Secretary, Sergio Nuno; Amleht Alston; Deanne Spikes; Anne Bridgers; Dr. Karen Wicks, Executive Director; Les Wicks, Facilities Development; Guests: Executive Team: Brian Morse, Terri-James Moss, Amy Kaufman; Operations & Personnel Manager, Dana Anderson; Laura Blackmore, Kelly-Moser Consulting

Absent: Eunice Spillards, Vice-Chair; Greg Chambers, Treasurer; Sheree Darien

Venue: Student Dining Hall

A quorum was present.

☐ **Old business:**

- **Open Meeting** - The meeting was called to order at 6:34 pm by Chair Dr. McBrayer. Dr. McBrayer opened with an introduction of attendees. Chair Dr. McBrayer made a motion to adjust agenda to allow administrative team to speak. Amleht Alton made a motion and Deanna Spikes seconded the motion.
- **Approval of Minutes** – A motion was made by Amehlet Alton and seconded by Kelli Boniecki to accept the minutes of the June 15th Board Meeting and the motion carried.

☐ **RLOA Mission Statement** – Dr. McBrayer read the mission statement of RLOACS.

☐ **Executive Team** – The Executive Team reported on school opening and the upbeat and positive mood of the campus and the initiatives the team is undertaking this school year.

☐ **Executive Session** – At 7:20pm, Chair McBrayer called for Executive session to discuss a personnel matter. DeAnne Spikes made a motion to go into Executive Session. Amleht Alton seconded the motion and the motion carried. At 7:48pm, Chair McBrayer made a motion to return the Board out of Executive Session. The motion was seconded by Kelli Boniecki and the motion carried.

☐ The board resumed regular session at 7:50pm.

☐ **New business** –



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- Dana Anderson described the new Wellness Policy and the need for the Board's approval. A vote to approve the Wellness Policy, which is tied to the National School Lunch Program (NSLP), with a name change on Page-3 from LaQuandra Stevenson to Amy Kaufman, was conducted. DeAnne Spikes made a motion to approve with the name change. Amleht Alton seconded the motion and the motion carried.

- **Finance Report for June 2017 – BUDGET REPORT** Lines 1, 2, 23, 25 and 26: Reconciled YTD. Lines 5, 6, 10-18, 20, 22, 28, 30, and 31: Reconciled based on confirmation from state/district. Line 32: Revenue increased by \$65.7K. Lines 66-67: Reconciled with Title 1 and IDEA Budgets. All Highlighted Expense Lines: Updated based on YTD + projected to EOY. Line 202: Budget Balance increased by \$70.7K. Line 206: Continuing activity. Line 210: Fund Balance increased by \$60K.
- **Profit and Loss MTD and YTD Comparison** - Total Income for the fiscal year is \$8.264M. Net Income for the fiscal year is \$1.614M.
- **Balance Sheet** - The Total Checking/Savings line is \$984,390.37. The Due from Federal line is Title 1 and IDEA. The PrePaid Expense line is computer lease, trash service, and modular lease. The Total Liabilities line is current as of 06-30-17.
- Laura Blackmore reviewed the May finance report on behalf of KM Consulting and explained that Bill Moser is scaling back his work activity because of his health. The Chair called for the Board's approval of the June financials. DeAnne Spikes made a motion to approve the June financials as presented and Amleht Alton seconded the motion, which carried unanimously.

□ School Updates

- **Enrollment:** Current enrollment for 2017-18 SY is 665 of which 170 are high school students. There is a current waitlist of over 200 students with the highest for middle and high school grades. The goal was 650 students enrolled.
- Dr. Wicks noted great team spirit for the beginning of the school year by staff.
- An intensive two-week professional development training opportunity was offered to staff prior to the school start date.
- No school will be held August 21, 2017 due to Eclipse Day. Make-up day will be held Nov. 7th, 2017.
- Dr. Wicks provided the board with an updated staff and organization chart noting a possibility of bringing an RN on staff.
- **New Campus Project:** Dr. Wicks shared the appraisal lists the value of the property at \$18.6M. The feasibility study should be ready in early September. The appraisal and feasibility study will be forwarded to the USDA with the request for next steps to receive the takeout letter so that the marketing of the anticipation notes can proceed. The draft timeline, included in the board packet, noted Nov. 16, 2017 as the date the notes will close. Construction would begin soon thereafter. The timeline from start to finish will be approximately 1.5 years.



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- ☐ **Executive Director's Report-** Dr. Wicks asked for approval of a resolution to maintain the line of credit for new construction of the school. A motion to move was made by Sergio Nuno. Kelli Boniecki seconded the motion, which carried unanimously.
- ☐ **Public Comment** – No public comments.
- ☐ **Other Business** – No other business was conducted.
- ☐ **Motion to Adjourn** – With no further business to discuss, at 8:13pm DeAnne Spikes made a motion to adjourn. Amleht Alton seconded the motion, and it carried unanimously.