



ROYAL LIVE OAKS ACADEMY

OF THE ARTS AND SCIENCES CHARTER SCHOOL

1398 Church Road, P.O. Box 528, Hardeeville, SC 29927

Phone: (843) 784-2630 • Fax: (843) 784-2623 • www.rloacs.org

RLOACS Board Meeting

Meeting Minutes April 17, 2018

Present: Dr. Rob McBrayer, Chair; Eunice Spilliards, Vice-Chair; Brandi Freeman, Treasurer; Kelli Boniecki, Secretary; Amleht Alston; Anne Bridgers; Sergio Nuno; Joan Rountree; Dr. Karen Wicks, Executive Director; Brian Morse, Chief Academic Officer; Amy Kaufman, Elementary Director; Dana Anderson, Operations & Personnel Manager; Les Wicks, Facilities Development

Call In: N/A

Absent: Deanne Spikes

Venue: Student Dining Hall

A quorum was present.

☐ **Old business:**

- **Open Meeting** - The meeting was called to order at 6:30 pm by Dr. McBrayer. Brandi Freeman made a motion to approve the agenda. Sergio Nuno seconded the motion and the motion carried.
- **Approval of Minutes** – A motion was made by Brandi Freeman to accept the minutes of the March 20, 2018 Board Meeting. Sergio Nuno seconded the motion and the motion carried.

☐ **Public Comment:** – No public comment.

☐ **RLOA Mission Statement:** – Dr. McBrayer read the mission statement of RLOACS.

☐ **New business:**

- **Finance Report for March 2018 – BUDGET REPORT** Line 5: Decreased by \$90,069 due to 135-day count. Line 72: Increased budget by \$22,000. Line 72: Decreased budget by \$22,000. Line 74: Decreased budget by \$5,000. Line 83: Decreased budget by \$1,000. Line 96: Decreased budget by \$250.00. Line 97: Decreased budget by \$1,250. Line 99: Decreased budget by \$26,624 Part of Terri Moss remaining salary. Line 148: Increased by \$7,500. Line 200: Fund Balance increased by \$67,757. February fund balance was (\$98,952).



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- Jenny Holland from KM Consulting reviewed the March finance reports. Chair McBrayer called for the Board's approval of the March financials. Brandi Freeman made a motion to approve the March financials and Amhlet Alston seconded the motion, which carried unanimously.
- FY2018-19 Budget was reviewed. Brandi Freeman made a motion to approve the 2018-19 Budget and Amhlet Alston seconded the motion, which carried unanimously.
- **Executive Director and Leadership Team Reports** - Dr. Wicks and the leadership team noted the following updates below.
- **Update on New Campus Financing:** Dr. Wicks shared the Economic Development Revenue Notes handout with the Board. The projected Note Closing is scheduled for May 23, 2018. Dr. Wicks provided the Board with a letter from E.E. Reed Construction noting the cost increase due to the tariff and additional delayed start date.
- **Reading Research- 3rd Grade:** Amy Kaufman provided an update of her doctoral studies on Reading Research with upcoming data collection for 3rd grade scores.
- **School Updates:** Mr. Morse spoke about the recent Adopt-A-Highway event students and staff participated on April 14, 2018. The event also focused on a campus-wide cleanup and helped students feel a sense of ownership to their school. Mr. Morse also provided documentation about the SAS EVAAS Report for K-12 classes. Mr. Morse and Dr. Wicks shared how the EVAAS scores were given per each student's scored levels. The handout also showed how the school scored compared to the district and state. The handout also shared teacher EVASS levels. Dr. Wicks shared a SPF Profile handout noting performance in elementary, middle, high school, financing and compliance. Dr. Wicks submitted a request to reconsider for the finance section of the report.

NEW CAMPUS FINANCING: We are pushing a timeline toward a May 23rd note closing and groundbreaking soon thereafter. We await the date for the pre-construction conference from the USDA-RD, which will trigger the take-out letter that sets in motion the marketing and selling of the notes.

ELEMENTARY: Elementary grades 3-5 are beginning to prepare for state testing. Students are working in small groups on targeted skills in reading and in math.

All of elementary students are working on completing interdisciplinary PBL projects to display for PTO on April 26. Fifth graders just completed their engineering projects, for which they constructed buildings with precise measurements. Third graders are working on creating artifacts to add to their SC History Museum. They participated in a field trip to Charleston for a historical tour. Second graders are creating their own zoo based on a set budget. They will



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then participate in a field trip to an actual zoo, which will allow them to make connections between what they created in their projects and what a real zoo encompasses. Kindergarteners are exploring life cycles by observing the life cycle of a mealworm. Each student will have his or her own mealworm to observe.

Elementary wants to have a field day and/or carnival to celebrate the end of the school year. We are hoping to have 5th grade students plan the field day activities through a final PBL project.

MIDDLE SCHOOL: Teachers are beginning to analyze their benchmark data to prepare students for the end of the year state testing.

HIGH SCHOOL: Teachers in EOC courses are beginning to prepare students for their upcoming End of Course exams.

PBL/PLTW: Elementary has been requested by Ms. Kaufman to have a project completed and ready to present by the end of the school year as a reflective practice. Young Scholars (middle and high school) are getting ready to start a World Culture's project.

PLTW budgets and decisions are occurring to determine the most effective and efficient way to utilize the program at the elementary, middle, and high school levels. We are looking into training classes for teachers who will be implementing our new classes.

TESTING: We moved the 3rd grade SC READY ELA to Thursday, May 3, to adhere to the state requirement testing window within the last 20 days of instruction. The AP Computer Science Principles test is Friday, May 11, at 12:00. We mistakenly listed the wrong computer science test on our test dates. All AP tests will be administered on the Hardeeville TCL campus. WIN testing will be administered for 11th grade students on Wednesday, April 18, 2018. SAT will be administered on Tuesday, April 24, 2018.

TITLE I: The Fiscal Documentation was sent to the district on March 23. All expenses approved for Title I and spent at this point of the year were documented with invoices and checks. Our Epicenter account from the district is not active, an anomaly that was reported to the respective person at the district. For that reason, the report was sent via email. Other expenses are being documented and the final report will be sent after the summer school expenses are documented.

The parental survey for Title I is available at the front desk. On conference day, parents will stop by the office to take the survey before seeing their students' teachers. There is a plan in place to direct completion of this survey and other documents for parent-teacher communication support.



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TITLE III/ESOL: The ACCESS, state assessment for English Learners, was completed and mailed on March 23. Currently, 261 students in grades K-12 are being served by our ESOL team of teachers, paraprofessionals and interventionist. We offer pull-out, push-in and monitoring services as well as the Newcomers Program and the After School Program. Preparation for our first-ESOL summer school is taking place at the moment. Students who are new to the U.S or have an English Proficiency Level below 2 are being prioritized for Summer School instruction.

On the other hand, SIOP training is being offered to the ESOL team each Tuesday for 1 hour in preparation for this modality of support for the year 2018-2019.

SPED/IDEA: The new SC High School Credentials will be implemented statewide beginning in the fall of 2018. RLOACS is in the process of contacting local businesses for partnerships so we are able to provide transition to adulthood services for high school students. Only students of transition age are required to receive transition services.

GUIDANCE Tenth grade IGP's will begin next week. CATE completers are being entered into PowerSchool. Middle School Career Day will be held Thursday, May 3. Attendance letters have been mailed. Several students have extreme attendance issues. Mandatory Saturday School has been assigned for attendance. We are looking at possibly adding a Saturday School in May.

UPCOMING EVENTS:

April 17, 12:00-7:00pm Parent-Teacher Conferences were held. At the 11:00 staff lunch we celebrated our EVAAS teachers and the staff who exhibited exceptionality in the various categories in the month of March.

April 26 6:00pm PTO: All grades will represent the school.

May 2-3 MAP testing

May 10 Athletic Banquet

May 29 9:00am Kindergarten Moving Up Ceremony

May 30, 9:00am 5th Grade Moving Up Ceremony

May 31 9:00am 8th Grade Moving Up Ceremony

May 31 6:00pm Graduation, Red Dam Baptist Church

June 8-29 (M-F 7:45am-2:45pm ESOL SUMMER SCHOOL



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June 11-28 (M-F 8am-4pm) SUMMER READING CAMP

PARENT ACADEMY

April 18, 25

TESTING DATES

April 18 WIN test Grade 11 (replaces ACT WorkKeys)

April 24 SATs Grade 11

April 25 WIN makeups; Spring MAP

April 26 Spring MAP

May 1 Spring MAP

May 2 Spring MAP; English 1 C Writing (Yearlong and Semester 2)

May 3-10 SCReady Ready 3rd grade; Spring MAP

May 9 SCReady ELA Session 2 Reading Grades 4 - 8.
AP English 8:00

May 10 SCReady Math Grades 3 - 8.

May 15 English I EOC
AP Computer Science 12:00
Biology I EOC

May 16 SC PASS Science Grades 4, 6, 8
Algebra I EOC

May 17 SC PASS Social Studies Grades 5, 7
US History EOC
AP Computer Science Principles

May 22-25 High School final exams

May 22-23 SC PASS XCEl Grade 8



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Varsity Soccer

April 17 St. John HS 5:30 St. John

JV Soccer Boys & Girls

April 20 Bridges Prep 4:30 Hardeeville

May 3 Bridges Prep 5:00 Hardeeville

- ☐ **Other Business** –No other business.
- ☐ **Executive Session** – Executive session was called to order at 7:23pm by Brandi Freeman and Kelli Boniecki seconded the motion, which carried unanimously. Brandi Freeman made a motion to pass the change in wording on page 8 of the 2018-19 Employee Handbook, Amhlet Alston seconded the motion, and the motion carried unanimously.
- ☐ **Motion to Adjourn** – The Board exited Executive Session at 8:06pm. With no further business to discuss, Chair McBrayer made a motion to adjourn. Kelli Boniecki seconded the motion, and it carried unanimously.